

Before completing application, please read document entitled "Tree Removal and Exterior Architectural Changes: Applicant Guidelines at www.ehsa.us

ECHO HILL SOUTH ASSOCIATION

Architectural Change Application

Name: _____ Email: _____ Date: _____

Address: _____ Telephone: _____

Proposed Change

1. What is the proposed change? _____

2. Why are you proposing this change? _____

3. Please provide a detailed description of all changes you propose:

4. What are your plans for new landscaping after this change (if applicable and not described above):

5. Include a diagram of the proposed change on the next page or on an attached sheet, including plot boundaries and situation of the house. Clearly indicate trees requested for removal as **U** and trees to remain as **O**. See example on the last page.

Abutters. Your immediate abutters and other neighbors who may be affected by the proposed change will be contacted by the Architectural Committee to solicit their comments. Any comments received will be kept confidential by the Committee and the Board of Directors.

Signature.

I (we) accept full liability for any damage to the Common Land which may occur during the execution of this proposed architectural change, and understand that all other conditions attached to the approval of this application must be fulfilled in undertaking the change. EHSa approval does not indicate approval by the Town of Amherst or any other authority.

APPLICANT SIGNATURE(S)

This proposal will be acted upon within 30 days of receipt. The proposal must be approved and signed by a Review Team of the Architectural Committee and a Board Reviewer before any work may begin.

Draw or attach diagram(s) here. Diagram must include plot boundaries and situation of the house. Clearly indicate trees requested for removal as **U** and trees to remain as **○**. See example on the last page.

Applicant: _____ Street Address: _____

Applicant: _____ Street Address: _____

Received by: _____ Date received: _____ Decision Due Date: _____

Architectural Site Team Signatures	Vote		Recommendation
1. _____	Yes	No	Approved with conditions (see below) _____
2. _____	Yes	No	Disapproved _____
3. _____	Yes	No	Date: _____ Board Reviewer's Initials: _____
4. _____	Yes	No	
5. _____	Yes	No	

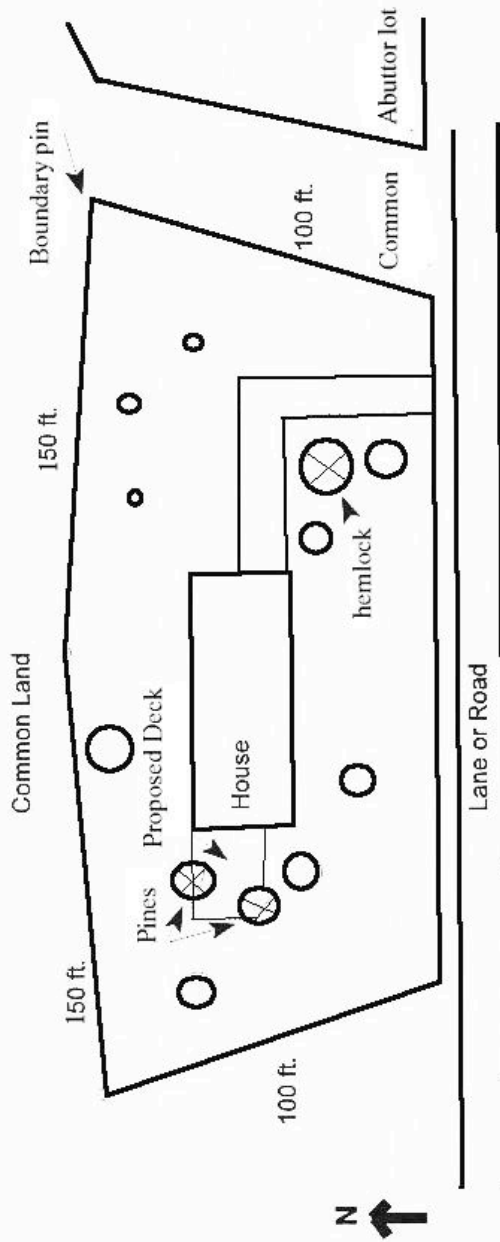
Committee or Reviewer Comments: (e.g., clarifications, or an explanation of a disapproval)

Standing Conditions of Approval:

1. Owner is liable in full for any damage to the Common Land that occurs during the execution of the approved architectural change.
2. Owner is responsible for removal of all associated debris from the site in a timely manner.
3. Permission to carry out the work ceases 365 days after the date of approval. A new application must be submitted and approved for any work after the expiration date.
4. The owner will carry out the procedures outlined in the Application Guidelines, including informing the site team leader when the approved work begins and when the work is completed, and posting the approved application in a visible location adjacent to the work site while the work is underway.

Additional Conditions that Apply to this Approval:

Appeals. Decisions of the Architectural Committee may be appealed by re-submitting the returned proposal to the full Board of Directors within 30 days. Include a cover letter explaining why you are appealing, and any new diagrams or information. The Board of Directors will make a decision on the appeal within 30 days of receiving the appeal. The decision of the Board of Directors is final.



Request addition of a wood deck off west side of house, requires removal of two pines, each 10" in diameter. Also, request removal of one hemlock, diseased, 15" diameter.

- ⊗ Trees to be cut.
- Trees to remain.